

I. COURSE DESCRIPTION:

This course is designed to familiarize the student with the entry level testing requirements of Policing in the Province of Ontario. Emphasis will be placed on the preparatory nature of the PATI, Written Communication and BPAD tests. Exercises have been developed to increase skill levels to prepare for the noted tests. In addition, mathematical and communications skills will be developed to ensure maximum performance by student applicants.

II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:

Upon successful completion of this course, the student will demonstrate the ability to:

- 1.1 Understand and demonstrate strategies for improvement in PATI test scores.
- 1.2 Demonstrate improvement on PATI test score from initial test.

- 2.1 Demonstrate an ability to use whole numbers and fractions.
- 2.2 Demonstrate an ability to add, subtract, multiply and divide.
- 2.3 Demonstrate an ability to formulate percentages, ratios and proportion.
- 2.4 Demonstrate an ability to do basic algebra and operations on signed numbers.
- 2.5 Demonstrate an ability to understand syllogisms and logic.

- 3.1 Understand and demonstrate functional written communication skills.
- 3.2 Demonstrate the ability to analyze written police reports.
- 3.3 Demonstrate the ability to produce concise written police reports.
- 3.4 Demonstrate the ability to issue written police orders.

- 4.1 Demonstrate an ability to recognize cultural diversity.
- 4.2 Demonstrate the ability to recognize the need for respect for cultural sensitivity.
- 4.3 Demonstrate the ability to deal with clients as individuals.
- 4.4 Recognize and deal with diverse populations and minorities

- 5.1 Recognize and demonstrate a high level of knowledge of cardio-vascular training.
- 5.2 Demonstrate the ability to plan a successful exercise program.
- 5.3 Demonstrate the ability to recognize dangers in specific lifestyle choices.
- 5.4 Demonstrate an increase in PREP performance over initial testing.

- 6.1 Take part in presentations from Police and Security agencies
- 6.2 Recognize the standards of behaviour sought in police recruits.

III. TOPICS:

1. Basic PATI Expectations
2. Basic Math Skills
3. Basic Communication Skills – Written
4. Preparation for Sensitivity in BPAD Testing
5. Conditioning and Exercises for Maximum Efficiency in PREP Testing
6. Interviewing Skills

IV. REQUIRED RESOURCES/TEXTS/MATERIALS:

Text not required.

V. EVALUATION PROCESS/GRADING SYSTEM:

There is no exam requirement for grading in this course. The student's participation is paramount to success in this course and therefore, a student must attend and participate in at least 80% of the classes. This is a pass or fail grade only. Participation is to be determined by the professor through recording of attendance.

The following semester grades will be assigned to students in postsecondary courses:

<u>Grade</u>	<u>Definition</u>	<u>Grade Point Equivalent</u>
A+	90 – 100%	4.00
A	80 – 89%	3.00
B	70 - 79%	2.00
C	60 - 69%	1.00
D	50 – 59%	0.00
F (Fail)	49% and below	
CR (Credit)	Credit for diploma requirements has been awarded.	
S	Satisfactory achievement in field /clinical placement or non-graded subject area.	
U	Unsatisfactory achievement in field/clinical placement or non-graded subject area.	
X	A temporary grade limited to situations with extenuating circumstances giving a student additional time to complete the requirements for a course.	

NR	Grade not reported to Registrar's office.
W	Student has withdrawn from the course without academic penalty.

Note: For such reasons as program certification or program articulation, certain courses require minimums of greater than 50% and/or have mandatory components to achieve a passing grade.

Students enrolled in Police Foundations or Law and Security Administration programs will require a minimum of 60% (C) as a passing grade in each course.

It is also important to note, that the minimum overall GPA required in order to graduate from a Sault College program remains 2.0.

Mid Term grades are provided in theory classes and clinical/field placement experiences. Students are notified that the midterm grade is an interim grade and is subject to change.

VI. SPECIAL NOTES:

Course Outline Amendments:

The professor reserves the right to change the information contained in this course outline depending on the needs of the learner and the availability of resources.

Retention of Course Outlines:

It is the responsibility of the student to retain all course outlines for possible future use in acquiring advanced standing at other postsecondary institutions.

Prior Learning Assessment:

Students who wish to apply for advance credit transfer (advanced standing) should obtain an Application for Advance Credit from the program coordinator (or the course coordinator regarding a general education transfer request) or academic assistant. Students will be required to provide an unofficial transcript and course outline related to the course in question. Please refer to the Student Academic Calendar of Events for the deadline date by which application must be made for advance standing.

There are no prior learning assessments for this course.

Substitute course information is available in the Registrar's office.

Disability Services:

If you are a student with a disability (e.g. physical limitations, visual impairments, hearing impairments, or learning disabilities), you are encouraged to discuss required accommodations with your professor and/or the Disability Services office. Visit Room E1101 or call Extension 2703 so that support services can be arranged for you.

Communication:

The College considers **WebCT/LMS** as the primary channel of communication for each course. Regularly checking this software platform is critical as it will keep you directly connected with faculty and current course information. Success in this course may be directly related to your willingness to take advantage of the **Learning Management System** communication tool.

Plagiarism:

Students should refer to the definition of “academic dishonesty” in *Student Code of Conduct*. A professor/instructor may assign a sanction as defined below, or make recommendations to the Academic Chair for disposition of the matter. The professor/instructor may:

- (i) issue a verbal reprimand,
- (ii) make an assignment of a lower grade with explanation,
- (iii) require additional academic assignments and issue a lower grade upon completion to the maximum grade “C”,
- (iv) make an automatic assignment of a failing grade,
- (v) recommend to the Chair dismissal from the course with the assignment of a failing grade.

In order to protect students from inadvertent plagiarism, to protect the copyright of the material referenced, and to credit the author of the material, it is the policy of the department to employ a documentation format for referencing source material.

Student Portal:

The Sault College portal allows you to view all your student information in one place. **mysaultcollege** gives you personalized access to online resources seven days a week from your home or school computer. Single log-in access allows you to see your personal and financial information, timetable, grades, records of achievement, unofficial transcript, and outstanding obligations. Announcements, news, the academic calendar of events, class cancellations, your learning management system (LMS), and much more are also accessible through the student portal. Go to <https://my.saultcollege.ca>.

Electronic Devices in the Classroom:

Students who wish to use electronic devices in the classroom will seek permission of the faculty member before proceeding to record instruction. With the exception of issues related to accommodations of disability, the decision to approve or refuse the request is the responsibility of the faculty member. Recorded classroom instruction will be used only for personal use and will not be used for any other purpose. Recorded classroom instruction will be destroyed at the end of the course. To ensure this, the student is required to return all copies of recorded material to the faculty member by the last day of class in the semester. Where the use of an electronic device has been approved, the student agrees that materials recorded are for his/her use only, are not for distribution, and are the sole property of the College.

Attendance:

Sault College is committed to student success. There is a direct correlation between academic performance and class attendance; therefore, for the benefit of all its constituents, all students are encouraged to attend all of their scheduled learning and evaluation sessions. This implies arriving on time and remaining for the duration of the scheduled session.